



TRANSFER CREDIT AND TRANSCRIPT REQUIREMENTS

Families must request official transcripts from all prior schools from middle school (grade 7) and above to be sent to the Registrar for review at the time of enrollment in order for the School to determine which credits may be eligible for transfer credit and create an academic course plan for the student that ensures they meet all graduation requirements on time. The School can only accept official transcripts received directly from educational institutions. Transcripts received from a student's family cannot be considered official. All transfer transcripts will be reviewed by the Registrar, College Counseling Office, and/or Assistant Head of School for Academics. Only coursework equivalent to the University of California A-G course content guidelines can be accepted for credit.

The School may require access to materials beyond the transcript, including but not limited to curriculum guides and course syllabi in order to determine credit transfer eligibility. The school may also require official translations of transcripts that are not in English at the expense of the family. If the School cannot determine credit eligibility, students may be required to retake classes at IAA and/or complete credit recovery (see above).

It is highly recommended and, in some cases mandatory, to have all international transcripts analyzed by a recognized evaluation credentialing service such as a NACES approved organization. A credential evaluation allows for a clear and thorough explanation of the student's total educational experience. It ensures that students have met all requirements necessary for graduation and can help prevent complications when applying to college. Many colleges will require a NACES evaluation and, given that it can take some time for the process, we recommend families start early. You can locate a NACES organization [here](#).